

Vacancy Details		
Vacancy title	Level 2 Community Activity Coach Standard Apprenticeship	
Employer Name	Wycombe Wanderers Sports & Education Trust	
Employer Address & Postcode	Adams Park Hillbottom Road, High Wycombe, HP12 4HJ	
Contact Name	Title	Mr
	First Name	Kirk
	Surname	Williams
	Position	Sports Participation Manager
	Telephone	01494 455736
	Mobile no. (Optional)	07786 572860
	Email Address	Kirk.williams@wwfc.com
	Fax no. (Optional)	n/a
	Contact by email/mail/phone?	Email/Mail/Phone
Full Vacancy Description	The post holder will be responsible for assisting the planning, preparation and delivery of high quality football, PE and sport provision to children and young people in education and community settings. Although the main coaching area will be football, all candidates must be comfortable with delivering a variety of different sports and developing into a PE Specialist. The apprentice will also have various administrative responsibilities.	
Brief Overview of Vacancy Role (350 characters)	The Apprentice will be responsible for assisting WWSET's qualified football coaches and PE specialists in planning, preparing and delivering high quality sports participation activities.	
Number of Positions Available	Two	
Weekly Wage	Minimum £117 per week	
Working Week (Days and Hours)	Minimum 30 hours per week (predominately Mon – Fri but some evening & weekend work will be required).	
Future Prospects	To progress to a level 3 apprenticeship or to gain full-time employment within WWSET	

Contact Name	Kirk Williams
--------------	---------------

Employer Details	
Employers Name	Wycombe Wanderers Sports & Education Trust
Employers Anonymous name (if selected)	None
Employer description	<p>Wycombe Wanderers Sports &amp; Education Trust (“WWSET”) is the charitable arm of Wycombe Wanderers Football Club (“WWFC”) and exists in order to assist the club achieve its passionate commitment to being of benefit to the local community.</p> <p>The role of WWSET involves harnessing the appeal of the WWFC brand to engage with as many people as possible, regardless of personal characteristics or demographics, and provide them with positive experiences via the delivery of an exciting and appealing range of projects and initiatives.</p> <p>The charities efforts, all of which aim to help local people achieve personal progressions and outcomes, focus on delivering activity in 4 key areas, namely;</p> <ul style="list-style-type: none"> <li>• HEALTH</li> <li>• EDUCATION</li> <li>• SPORTS PARTICIPATION</li> <li>• SOCIAL INCLUSION</li> </ul> <p>Furthermore, whilst engaging the community with our diverse array of projects, we also hope to provide positive exposure of the WWFC badge across the county of Buckinghamshire at all times in order to increase the interest in, and reputation of, the Chairboys.</p>
Employer website and logo	<a href="http://www.wwset.co.uk">www.wwset.co.uk</a>

Disability Confident- <i>Is the employer signed up to the Disability Confident scheme?</i>	Yes
--	-----

Vacancy Location	
Vacancy Location & Postcode	Adams Park Hillbottom Road, High Wycombe, HP12 4HJ

About the Candidate	
Desired Skills	<ul style="list-style-type: none"> <li>• The ability to motivate participants</li> <li>• Effective communication + Teamwork skills</li> <li>• Ability to create a learning and progressive environment for participants</li> <li>• Use time efficiently and effectively</li> <li>• Observe and analyse</li> <li>• Plan and evaluate sessions</li> <li>• Use of Word and Excel</li> </ul>
Desired Qualifications	Desirable: <ul style="list-style-type: none"> <li>• FA Level 1 Coaching Qualification</li> <li>• Sports Leaders qualification</li> <li>• First Aid Qualification</li> <li>• Safeguarding Children Qualification</li> </ul>
Desired Personal Qualities	<ul style="list-style-type: none"> <li>• Approachable</li> <li>• Trustworthy</li> <li>• Adaptable</li> <li>• Organised</li> <li>• Reliable</li> <li>• Empathetic</li> </ul>

Additional Detail	
Important Other Information	<i>The current National Minimum Wage (NMW) rate for apprentices is £3.90 per hour as of May 2019. This applies to 16-18 year old apprentices and those aged over 19 in the first year of their Apprenticeship. For all other apprentices the National Minimum wage appropriate to their age applies. The Minimum Wage for Apprentices applies to time spent on the job plus time spent training.</i>

Training To Be provided	<ul style="list-style-type: none"> <li>• <i>FA Level 2 Coaching Qualification</i></li> <li>• <i>Bespoke training programme that meets the standard criteria and is suitable to the employer and the requirements for the role</i></li> <li>• <i>OCR Functional Skills Level 2 in English and Maths (if necessary)</i></li> </ul>
-------------------------	--

Supplementary Application Form Questions	
Two Vacancy Specific Questions:	<p>What qualities will you bring to WWSET that will enhance the charity?</p> <p>What coaching specific experience do you have?</p>

Key Details	
Closing Date	Friday 21st June 2019
Interview Start Date	Wednesday 10th July 2019
Possible Start Date	Thursday 1st August 2019

**PLEASE APPLY VIA THE FOLLOWING LINK:**

<https://www.findapprenticeship.service.gov.uk/apprenticeship/-422927>